

**VISAKHAPATNAM PORT TRUST
MEDICAL DEPARTMENT**

TENDER FORM

**Enquiry No. S/SURG/OT ITEMS/2022
Dt.25.05.2022
Tender Due 17.06.2022**

Please submit by 12.00 noon with our enquiry number duly super scribed, subject to the terms & conditions as enclosed, quote as per proforma

S.No.	DESCRIPTION OF MATERIAL	QUANTITY (In Units)
1	DISPOSABLE CAPS FEMALE	3800
2	DISPOSABLE SYRENGES 2ML WITH NEEDLE	9000
3	MAKINTOSH RUBBER SHEET MTR	100
4	YANKAUR SUCTION SET	100
5	BANDAGE CLOTH MTR	1600
6	GAUGE CLOTH MTR	1300
7	CRAPE BANDAGES 15 CMX 4 MTR	330
8	CLING DRAPE	60
9	ARTHROSCOPY KNEE DRAPE	50
10	COTTON ABSORBENT 500 G	200
11	DISPOSABLE INSULIN SYRINGES WITH NEEDLE 100UNITS	3000
12	1 VICRYL90CM 1/2 CIRCLE REVERS CUTTING 40MM BOX(CODE2421)	3
13	1-0 VICRYL 90CM 1/2 CIRCLE ROUND BODY 40MM BOX(CODE2346)	2
14	3-0 PROLENE 3/8 CIRCLE CUTTING 22MM BOX (CODE 018)	3
15	PROLEN MESH 6CMX11CM BOX (1 BOX CONTAINS=3NOS)	2
16	2-0 CHROMIC CATGUT1/2 CR 30 MM RBN BOX(CODE 4241)	3
17	3-0 AT SILK 3/8 CIRCLE REVERSE CUTTING 26MM BOX(CODE 5028)	2
<p><u>TENDER TERMS & CONDITIONS:</u></p> <p>1. The Tender has to be submitted in TWO BID SYSTEM failing which the tender will be liable for rejection. All technical matters, testimonials, credentials, commercial conditions including the costs like Packing, forwarding, freight, insurance, inspection, taxes & duties etc., has to be mentioned and enclosed in a Sealed envelope duly super-scribing the envelope as COVER – I i.e., Technical Bid.</p> <p>The price has to be mentioned separately both in figures and words and enclosed in a separate sealed envelope duly super scribing the envelope as COVER – II i.e., Price Bid.</p>		

Terms & Conditions of Tender

1. Quoted should be free from corrections / erasures. In case there is any unavoidable correction, it should be properly attested. If not the quotation will not be considered.
2. Samples must be submitted where specified along with the quotations. Sample must be carefully packed and labelled clearly with enquiry number, subject and sender's name for easy identification.
3. The quotations must be in the form furnished by the Visakhapatnam Port Trust.
4. The port Trust reserves the right to reject any or all tenders without assigning any reasons thereof and does not bind itself to accept the lowest quotations.
5. The Port Trust will not issue "C" or "D" form for the purpose of concessional rate of sale tax you may claim at full rate, if legally viable.
6. The Pot Trust reserves the right to modify the quantity specified in this enquiry.
7. Purchaser will reserve the right to place repeat order for quantities up to 100% of the original order with in a period of 6 months form the date of supply of last consignment against the original order. However increase in taxes & duties, if any, will be borne by the purchaser.

TENDER FOR SUPPLY OF STORE
(TO BE FILLED IN & SIGNED BY THE TENDERER)

To
The Chief Medical Officer
Visakhapatnam Port Trust
Visakhapatnam 530 024.

Supplier's Reference:
Date:

To be submitted by 12 p.m on:
and to be opened at 3.00 P.M.
on the same date.

Sir,

Sub: Tender No.

for supply of

I/we engage to supply to VPT, with the articles specified below upon the terms and conditions as specified in your limited tender.

S.No.	Description	Quantity	Unit rate in figure & in words	
			Total value in figure	Total value in words.
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				

1. The above mentioned rate(s) is /are exclusive of taxes and duties and is / are on

door delivery at Surgical Stores, GJH, V.P.T / F.O.R Visakhapatnam by Road /Rail.
The price will remain firm till supply.

2. GST Extra

3.This offer will remain valid up to 90 days from the date of opening of the tender.
The acceptance of this tender by the VPT shall constitute a binding contract
between the purchaser and me/us.

Encl: Tender conditions duly signed & acceptance / signature of the tenderer

Signature

Name & complete Address of tender:

M/s.

GENERAL TERMS & CONDITIONS OF LIMITED TENDERS

1. All the conditions appearing in tenderer's letter head or elsewhere stands cancelled and the conditions as mentioned in this tender alone will be valid and supersede any or all the conditions appearing in any of the papers submitted by the tenderer.
2. Submission of a sample or quotation of a brand or make will not absolve the tenderer from the responsibilities arising out of rejection of supplies which when examined/tested, proved not to be up to ISI specification or not meeting the purpose of buying the item.
3. All the materials to be supplied against the tender should be brand new and manufactured out of virgin raw materials and with proper workmanship and latest technology.
4. Full payment will be made through NEFT/RTGS or such other mode of electronic fund transfer offered by banks, within 30 days of receipt and acceptance of the Stores. It is necessary to submit your bank details along with invoice so as to ensure payment in right time.
5. INSPECITON: Inspection will be done on receipt of materials at our stores. If any goods are rejected during inspection, the rejected goods will lie at our stores/site on, as is where basis at the risk and responsibility of the seller right from the moment of rejection of the goods. The purchaser will not accept any responsibility for the rejected materials under any circumstances. The rejected goods will be replaced by the seller within one week or within the period as would be decided by the purchaser, from date of receipt of notice from the purchaser. If any payment is made the rejected goods will not be returned to the seller unless replacement is made by the seller and the same as accepted by the purchaser.
6. DRAWINGS: Drawings, if any, attached with the tender should be verified by the tenderer before submission of tender. The purchaser will not entertain any indulgence or any claim for price increase etc., which is resulted due to not verifying the drawing carefully at the time of submission of tender. If the tenderer's drawing needs to be approved by the purchaser, the same must be submitted in quadruplicated along with the tender and the purchaser will not consider any request for extension of delivery period etc if the tenderer fails to do so.
7. GUARANTEE: Other than consumables or similar nature items, all the items supplied against this tender shall have guaranteed for satisfactory performance for the life time specified
8. Goods must be supplied with in the stipulated delivery period to avoid any penalty damages for late delivery, prior approval for extension of delivery date should be obtained otherwise goods are likely to be rejected and returned at your cost.
 - a). Penalty will be levied at the rate of 2% per month or part thereof on the value of stores unsupplied beyond the original delivery date, where the delays are less than

week days ½ % per week subject to maximum 10% levied on the value of the stores unsupplied beyond the original delivery date.

b) Cancel the order for the outstanding quantity at the risk, cost & responsibility of the contractor and buy the materials from alternative sources, and the defaulting contractor shall have to pay to the purchaser the differential cost plus 18% towards departmental charges. The tenderer shall have no right to claim compensation in such cases.

9. The rates must be quoted based on door delivery basis to Surgical Stores, GJH, VPT by Road indicating taxes and duties separately. The VPT will not issue any kind of Sales Tax declaration forms. Please claim full GST/ other statutory levies as legally applicable. Payment of Taxes is primarily the responsibility of the seller and will not be paid unless the percentage value is clearly mentioned in the quotations.

10. It may be noted that unit price is to be quoted for each and every item of the tender both in figures and words. In case of any discrepancy between the two, the price indicated in words shall only be considered. The rate should remain firm unless otherwise allowed specifically till completion of delivery.

11. The quotation should be valid for a minimum period of three months from the date of opening of the tender.

12. Quotation should be free from correction/ erasures. In case there is any unavoidable correction it should be properly attested. If not the quotation is liable to be rejected. Quotation written in pencil will not be considered.

13. Manufactures name and country of origin of materials offered must be clearly specified. Complete details and ISI specification if any must accompany with quotation.

14. Samples must be submitted where specified along with the quotations. Samples must be carefully packed and labelled clearly with enquiry number, subject and senders name for easy identification. The non-qualified/rejected samples will be returned at firm's cost if insisted.

15. The Port Trust reserves the right to reject any or all tenders without assigning any reason thereof and does not bind itself to accept the lowest quotation. However firms complying our notice invited tender conditions are preferred without any prejudice.

16. The quantities indicated in the schedule are tentative and purchaser will have the right to modify the quantities specified therein before placing order without giving any intimation to the tenderer.

17. Delivery period required for supplying the material should be invariably specified in the quotation.

18. Please quote whether your organisation is a large Scale Industry or small scale industry.

19. The court at VISAKHAPATNAM will alone have jurisdiction to decide any dispute arising out of or in respect of the contract.

All the particulars as mentioned in the tender are noted without any reservation/ addition/ alterations.

Signature of the firm's representative